



**CITY OF FORT ATKINSON, WI
REQUEST FOR PROPOSAL (RFP)
STORM DAMAGE TREE TRIMMING
AND REMOVALS**

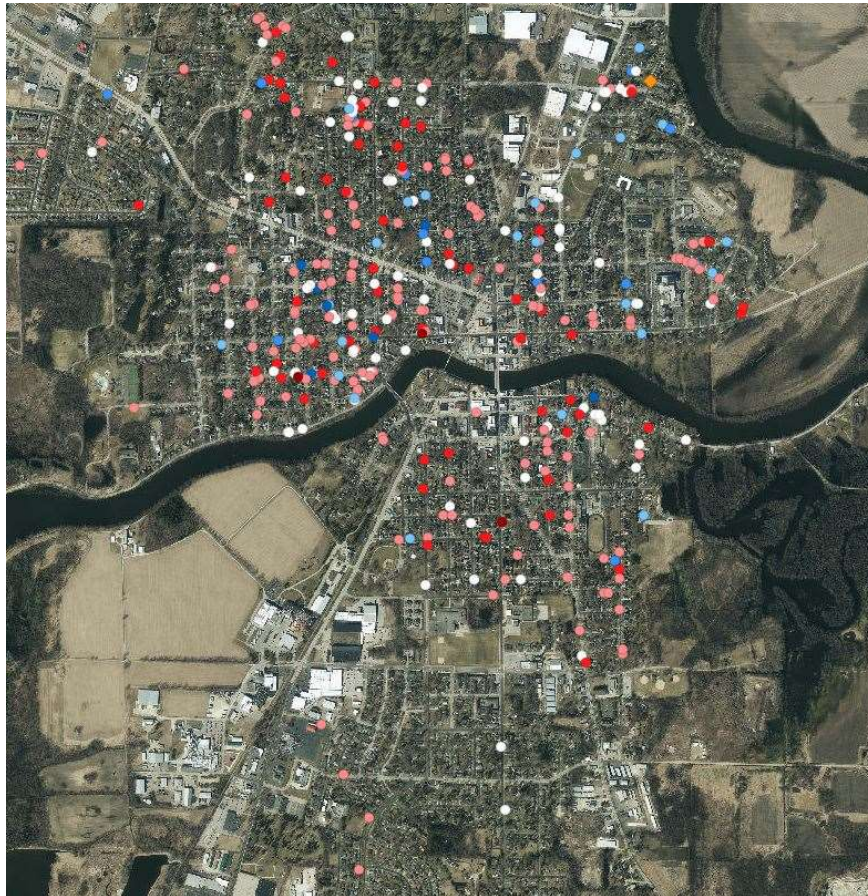
Contact: Tom Williamson – 920.397.9909 twilliamson@fortatkinsonwi.gov

Proposal Deadline: October 4, 2023 at 12 PM – email proposals only.

1. PROJECT OVERVIEW

This is a Request for Proposals (RFP) for tree trimming and removals of storm damaged trees within the City of Fort Atkinson, to be completed by February 2, 2024.

The city sustained a large amount of tree damage in a storm event, with very high winds, that took place overnight on the 28th of July. The map below is a clip from the City GIS database and the varying degrees of damage are shown by color coded dots.



2. EXISTING DATA

The city has compiled the damage locations and tree assessment details within our GIS database. This link will provide access to this information.

<https://fortgis.maps.arcgis.com/apps/webappviewer/index.html?id=283963d794ce4718ae404fc2b84e37b4>.

A spreadsheet table of required work and locations is attached with this RFP for bidder reference.

3. REQUIRED SCOPE OF WORK

- Broken hanging limbs should be removed, chipped, and hauled to the City's compost site.
- Trees requiring removal should be removed. Brush and wood <10" Diameter chipped and hauled to the City's compost site. Large trunk wood hauled to a designated area in the City's compost site. Stumps shall be ground.
 - City Compost Site is located at the east end of Bark River Drive, in Fort Atkinson.
 - Restoration will be completed by City crews.

4. SCHEDULE

This work is required to be completed by the end of business on February 2, 2023, and a final invoice prepared, and submitted to the city, by the end of Business on March 8, 2023.

5. PROPOSAL DEADLINES

- a. Proposal Deadline: **October 4, 2023 – 12 PM.**
- b. **Proposal questions not received by September 29, 2023 may not be answered.**
- c. **Email proposals to : twilliamson@fortatkinsonwi.gov**
- d. **Contract will be signed on or before 10/17/2023**

6. PROPOSAL EVALUATION

Proof of licensure and insurance will be required prior to award. Proposals will be awarded to the lowest responsible bidder.

BID FORM

ITEM	UNIT	EST. QTY	UNIT PRICE	SUBTOTAL
Tree Removal	DBH - Inch	2966		
Standing Trunk Removal	DBH - Inch	426		
Trimming	Crew-hour	120		
Stump Grinding	Each	162		

SIGNATURE:

DATE:

COMPANY:

Note: Contract will pay actual documented quantities using time sheets.